1 December 1953

[redacted]: Chief, [redacted] Operational Staff
Attention: [redacted]

SUBJECT : Request for Training Schedule for [redacted]

I. It is requested that a training schedule be outlined for [redacted], to be implemented on or about the first week of January 1954.

II. It is planned to utilize [redacted] in the rapidal debriefing of prospective agent-candidates and establishing their zone files. He may occasionally be required to conduct spotting functions for the [redacted] Section.

III. Although [redacted] has been employed in some KUBARK activities in Austria and Germany since 1951, he has never received any official training. It is, therefore, desirable that he be trained prior to undertaking the responsibilities assigned to him by this office.

IV. Suggested Subjects:

A. Nature and Characteristics of Clandestine Activity:

1. Principles of Clandestine Activity
2. Clandestine Activity of the Individual and the Group
3. Relationship of Overt to Clandestine Activity
4. Elements of Clandestine Activity

B. Individual Security:

1. Concealment Methods and Devices

C. Self-Discipline

D. Surveillance

E. Evasion of Surveillance

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DATE 2007

G. Active Opposition

H. Administrative and National Boundaries as a means of Compartmentation

I. Cut-out Devices:

1. Accommodation addresses
2. Drops (live and dead)
3. Couriers
4. Cut-outs

I. The Personal Meeting

J. The Safehouse

K. Danger, Safety and Recognition Signals

L. Training films applicable to above subjects

M. Formation of a Clandestine Organization:

1. Concept of Compartmentation
2. The Support and Security Structure

N. Agent Personnel

1. Spotting and Sources of Agent Personnel
2. Criteria for Agent Selection
3. Interviewing
4. Assessment
5. Recruiting Methods

V. [redacted] has native fluency in Russian and German. He is presently endeavoring to learn English.

[redacted]
Chief, DOD/A&R

SR/DOD/A&R/[redacted]mjk